## Responsible Authorities

<table>
<thead>
<tr>
<th>Name</th>
<th>Introduction</th>
<th>Address</th>
<th>Subject</th>
<th>Comment</th>
<th>Response</th>
</tr>
</thead>
<tbody>
<tr>
<td>Richard Parkins</td>
<td></td>
<td>Licensing RA</td>
<td>Introduction to the borough</td>
<td>The policy would be strengthened by including an introduction to the borough at the start of the document, together with a map of the local authority's area and an introduction to the local authority itself. This could incorporate reference to the council’s objectives and community priorities currently set out in section 3 of the draft policy.</td>
<td>Noted. An introduction to the borough, including map and council objectives and community priorities will be incorporated.</td>
</tr>
<tr>
<td>Richard Parkins</td>
<td></td>
<td>Licensing RA</td>
<td>Types of licences and consents</td>
<td>For purpose of clarity, this section should set out the types of licence, licensable activity and application dealt with by the policy</td>
<td>Noted. This section will be expanded.</td>
</tr>
<tr>
<td>Richard Parkins</td>
<td></td>
<td>Licensing RA</td>
<td>Other mechanisms for controlling nuisance and anti-social behaviour</td>
<td>The policy should make clear that licensing is not the main mechanism for controlling nuisance and anti-social behaviour caused away from licensed premises.</td>
<td>A note will be included to this effect.</td>
</tr>
</tbody>
</table>

## Section 1 - Purpose of this policy

<table>
<thead>
<tr>
<th>Name</th>
<th>Introduction</th>
<th>Address</th>
<th>Subject</th>
<th>Comment</th>
<th>Response</th>
</tr>
</thead>
<tbody>
<tr>
<td>Richard Parkins</td>
<td></td>
<td>Licensing RA</td>
<td>Objectives of equal importance</td>
<td>Section 2 of the policy correctly establishes the four licensing objectives early on. The policy should go on to state that all objectives are of equal importance and that there are no other statutory licensing objectives. (s1.4 HO Guidance)</td>
<td>Noted. Will be included.</td>
</tr>
<tr>
<td>Richard Parkins</td>
<td></td>
<td>Licensing RA</td>
<td>Other key aims and purposes</td>
<td>Policy should also reference other key aims and purposes behind the governing legislation as set out in s1.5 of the HO Guidance. (Guidance 1.5)</td>
<td>Noted. Will be included.</td>
</tr>
</tbody>
</table>

## Section 3 - Our objectives and community priorities

<table>
<thead>
<tr>
<th>Name</th>
<th>Introduction</th>
<th>Address</th>
<th>Subject</th>
<th>Comment</th>
<th>Response</th>
</tr>
</thead>
<tbody>
<tr>
<td>Richard Parkins</td>
<td></td>
<td>Licensing RA</td>
<td>Reference to Introduction</td>
<td>See notes of introduction previously</td>
<td>As above</td>
</tr>
</tbody>
</table>
**Section 4 - Consultation**

<table>
<thead>
<tr>
<th>Name</th>
<th>Email</th>
<th>Position</th>
<th>Error</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Corrine Holland</td>
<td></td>
<td>Barking and Dagenham OCU, Dagenham Police Station</td>
<td>List of stakeholders is appendix 7</td>
<td>All formatting will be checked for final version.</td>
</tr>
</tbody>
</table>

**Section 5 - Representations**

<table>
<thead>
<tr>
<th>Name</th>
<th>Email</th>
<th>Position</th>
<th>Error</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Richard Parkins</td>
<td></td>
<td>Licensing RA</td>
<td>Body competent to advise on safeguarding</td>
<td>Section 5 lists the bodies and agencies that are deemed to be 'responsible authorities' under the Act. This includes the Child Protection Team, having been deemed the competent authority in relation to the protection of children. The policy must include a declaration to this effect (Guidance 13.54)</td>
</tr>
</tbody>
</table>

**Section 6 - Applications**

<table>
<thead>
<tr>
<th>Name</th>
<th>Email</th>
<th>Position</th>
<th>Error</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Richard Parkins</td>
<td></td>
<td>Licensing RA</td>
<td>Applications not subject to representations</td>
<td>Policy should confirm that applications that are not subject of representations should be granted in full subject only to mandatory conditions and conditions consistent with the operating schedule (Guidance 1.15)</td>
</tr>
</tbody>
</table>

**Section 9 - Planning and building control**

<table>
<thead>
<tr>
<th>Name</th>
<th>Email</th>
<th>Position</th>
<th>Error</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Troy Healy</td>
<td></td>
<td>Building Control and Planning Planning Enforcement Team</td>
<td>I have reviewed it from a Planning Enforcement perspective and find no issues. Thanks for highlighting the Planning aspects.</td>
<td>Noted.</td>
</tr>
</tbody>
</table>

**Section 10 - Cumulative impact**

<table>
<thead>
<tr>
<th>Name</th>
<th>Email</th>
<th>Position</th>
<th>Error</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mick McManus</td>
<td></td>
<td>Alcohol Co-ordinator, Adults' Care &amp; Support</td>
<td>Cumulative impact</td>
<td>There should be something in there to say that cumulative impact zones could be instigated if it is deemed that the health of the boroughs residents is being adversely affected by alcohol and the number of alcohol licenses is considered to be detrimental and a “contributory factor”</td>
</tr>
</tbody>
</table>
### Section 11 - Proximity to schools

<table>
<thead>
<tr>
<th>Richard Parkins</th>
<th>Licensing RA</th>
<th>Protection of children from harm</th>
<th>Suggest this part is incorporated into section on fourth licensing objective re protection of children from harm</th>
<th>Noted. Section will be relocated under the fourth licensing objective.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Corrine Holland</td>
<td>Barking and Dagenham OCU, Dagenham Police Station</td>
<td>Gramma</td>
<td>First sentence … alcohol 'have' many … either 'may have' or 'has'</td>
<td>Noted. Gramma will be corrected for final version.</td>
</tr>
<tr>
<td>Corrine Holland</td>
<td>Barking and Dagenham OCU, Dagenham Police Station</td>
<td>Controls</td>
<td>Controls are strong for an off licence 400 metres from a school i.e. all alcohol behind the counter / larger supermarkets tend to have self-service checkouts / what counts as a 'supervisor' in f and g? and in section (i) training should be refreshed at regular intervals (what length of time ... 3 months, 6 months, yearly). Alcohol strength should be 6.5% ABV to be consistent to the condition already on some of the licences. No alcopops should be sold ..... This is a bit extreme.</td>
<td>Various points raised will all be reviewed and clarified. The level of 6.5% ABV will be incorporated as the standard recommendation.</td>
</tr>
<tr>
<td>Mick McManus</td>
<td>Alcohol Co-ordinator, Adults' Care &amp; Support</td>
<td>Suggested controls</td>
<td>11 a and c. how about no advertising boards for alcohol outside, either free standing or affixed to the shop.</td>
<td>Noted. Advertising boards will be incorporated</td>
</tr>
<tr>
<td>Mick McManus</td>
<td>Alcohol Co-ordinator, Adults' Care &amp; Support</td>
<td>Alcopops</td>
<td>m. shouldn't that be no alcopops should be sold individually?</td>
<td>Noted.</td>
</tr>
<tr>
<td>Mick McManus</td>
<td>Alcohol Co-ordinator, Adults' Care &amp; Support</td>
<td>Extension to other places popular with youths</td>
<td>On section 11 in general. I would also like to have these controls in place in premises that are within 400 metres of places popular with youth such as parks and youth clubs/organisations. After all these places are popular with children during summer times, and schools are closed.</td>
<td>Noted. Consideration will be given to extension of policy</td>
</tr>
</tbody>
</table>
### Section 12 - Other policies, strategies and initiatives

<table>
<thead>
<tr>
<th>Name</th>
<th>Role</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Richard Parkins</td>
<td>Licensing RA DPPO</td>
<td>The policy references the Designated Public Places Order (DPPO). These became the Public Spaces Protection Order (PSPO) under the Anti-Social Behaviour, Crime and Policing Act in 2014. Clarification provided by Katherine Gilcreest, Anti-Social Behaviour Manager - The introduction of the ASB Crime and Policing Act 2014 gave all existing DPPOs a 3 year end date. This means ours expires in September 2017, which is 3 years from commencement of the 2014 Act. Community Safety Partnership have discussed replacing the DPPO with a PSPO regarding alcohol consumption in public, but evidence is needed that this behaviour causes a detrimental impact on the local community. I do not think that I can evidence this across the whole borough. We get complaints about drinking (even with the DPPO) in Barking Town Centre, Heathway, Chequers Parade and most parks and open spaces, so in my view it would be reasonable to look at these for a PSPO to replace the DPPO with.</td>
</tr>
<tr>
<td>Corrine Holland</td>
<td>Barking and Dagenham OCU, Dagenham Police Station DPPO</td>
<td>DPPO is being or has been replaced. See above clarification. Note will be incorporated into the policy.</td>
</tr>
<tr>
<td>Richard Parkins</td>
<td>Licensing RA Integration</td>
<td>Policy should include clear indications as to how it intends to ensure proper integration with local crime prevention, planning, transport, tourism, equality schemes, cultural strategies and other plans introduced for the management of town centre and night time economies. (Guidance 13.56) Noted. Will be incorporated.</td>
</tr>
<tr>
<td>Richard Parkins</td>
<td>Licensing RA</td>
<td>Equality Act 2010</td>
</tr>
<tr>
<td>-----------------</td>
<td>--------------</td>
<td>-------------------</td>
</tr>
<tr>
<td>Richard Parkins</td>
<td>Licensing RA</td>
<td>Equality duty</td>
</tr>
<tr>
<td><strong>Section 13 - Licence terms, conditions and restrictions</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Richard Parkins</td>
<td>Licensing RA</td>
<td>Matters within the control of the licensee</td>
</tr>
<tr>
<td><strong>Section 14 - Operating schedule</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Richard Parkins</td>
<td>Licensing RA</td>
<td>Approach to risk-assessment</td>
</tr>
<tr>
<td>Corrine Holland</td>
<td>Barking and Dagenham OCU, Dagenham Police Station</td>
<td>Volunteered enforceable conditions</td>
</tr>
<tr>
<td>Corrine Holland</td>
<td>Barking and Dagenham OCU, Dagenham Police Station</td>
<td>Error</td>
</tr>
</tbody>
</table>
### Section 15 - Prevention of crime and disorder

<table>
<thead>
<tr>
<th>Corrine Holland</th>
<th>Barking and Dagenham OCU, Dagenham Police Station</th>
<th>Door supervisors</th>
<th>The expectation from door supervisors is assumedly covered by the SIA but could be put into the policy to reinforce their conduct. Main problem we have is that they are unwilling to make statements, so you could put in that where they are used they are expected to assist the police in the investigation of a crime / incident.</th>
<th>Noted. Need for co-operative approach to be included in policy.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Corrine Holland</td>
<td>Barking and Dagenham OCU, Dagenham Police Station</td>
<td>CCTV</td>
<td>I feel CCTV is an important asset and should be a requirement for all premises licence applications unless good reason is given for it not to be installed.</td>
<td>Noted. CCTV cannot be a requirement of all licensed premises but its installation and use will be promoted generally within policy.</td>
</tr>
<tr>
<td>Corrine Holland</td>
<td>Barking and Dagenham OCU, Dagenham Police Station</td>
<td>Promoted events</td>
<td>A big issue this summer was the use of unlicensed premises for 'promoted events' which actually require a licence. Church halls and other halls for hire should not just accept the payment without fully knowing the nature of the event. They should take responsibility to ensure the event being held does not require a licence for entertainment / sale of alcohol / late night refreshment and have a robust booking procedure. Private events are not advertised on the internet therefore more diligence should be undertaken by the hirers.</td>
<td>Noted. Section on 'private hire' of premises to be added to the policy.</td>
</tr>
<tr>
<td>Corrine Holland</td>
<td>Barking and Dagenham OCU, Dagenham Police Station</td>
<td>Pubwatch</td>
<td>Can't enforce membership of pubwatch as it is a voluntary organisation.</td>
<td>Noted. Membership of pubwatch where a local branch exists will be recommended as good practice.</td>
</tr>
<tr>
<td>Corrine Holland</td>
<td>Barking and Dagenham OCU, Dagenham Police Station</td>
<td>TENS</td>
<td>Bottom paragraph (certain temporary events …) re TENs makes no sense.</td>
<td>Noted. Information regarding TENs will be reviewed.</td>
</tr>
</tbody>
</table>
| Cenred Elworthy | Trading Standards | Illicit goods on licensed premises | The public expects and deserves to know the products they buy at licensed premises are genuine and sourced from reputable suppliers. Illicit tobacco and alcohol products present a real and substantial risk to public health due to their low price and risk of toxins. In order to support the objectives of the Licensing Act 2003, the London Borough of Barking and Dagenham Trading Standards fulfils the statutory duty for weights and measures authorities to enforce the following provisions:  
* Trade Marks Act 1994 - In relation to counterfeit cigarettes and illicit alcohol  
* General Product Safety Regulations 2005 - In particular to fire safety cigarettes  
* Consumer Protection from Unfair Trading Regulations 2008 - In relation to misleading and unfair business practices, including the placing on sale of illegal goods  
* Tobacco and Related Products Regulations 2016 - In relation to non UK labelled / standard tobacco products.  
In addition, Trading Standards enforces the food traceability and safety provisions of the Food Safety Act 1990 and Food Regulations 2004 in relation to illicit alcohol. Trading Standards conduct regular unannounced enforcement visits to licensed premises to detect the presence of illicit goods. It is an offence under section 144 of the Licensing Act 2003 for a licence holder, designated premises supervisor, or any person who works at licensed premises, to allow the presence of smuggled goods on the premises. In addition, statutory guidance makes clear that where licensed premises are being used for the storage of smuggled tobacco and / or alcohol. |
| Section 16 - Public Safety | Cenred Elworthy | Trading Standards | Minimum price alcohol | Noted. Reference to be included. It is a mandatory licence condition that no alcohol may be on sale for less than the duty price. Any premises offering alcohol for sale at less than duty price, for example two for £5 wine offers, are in effect operating outside their licence and committing an offence under section 136 of the Licensing Act. This may also result in a licence review or closure order. |
| Cenred Elworthy | Trading Standards | Availability of small measures | To help reduce excessive drinking, it is a mandatory licence condition that where wine, beer, cider, gin, rum, vodka, or whisky are sold or supplied for consumption on on-licensed Premises they are available in 125ml, half pint and 25ml or 35ml measures as appropriate. In order to allow this to take place prices for smaller measures should be included in price lists, on menus, and electronic point of sale devices. In addition, licensees should make sure correctly stamped measures (i.e. half-pint stamped glasses, stamped lined wine glasses, stamped 'thimble' measures or optics) are available to serve 125ml, half-pints and / or 25ml 35ml. This condition does not apply where only pre-packed alcohol is supplied. | Noted. Section on small measures to be added. |

| | | | Section 17 - Prevention of nuisance | |

| Andrew Martin | Environmental Health, Regulatory Service, Pondfield | Typo | Typos - Para 11 - proximity to schools have (has)? Para 13 - where relevant objections (representations)? | Noted. Errors to be amended |
Suggested additional noise condition (a close variation of this has been imposed on several planning permissions). *Noise from licensable activities taking place in the premises including live and amplified music shall be controlled so as to be inaudible inside adjoining and other noise-sensitive premises in the vicinity of the use. The initial test for compliance with the ‘inaudibility’ criterion will be that noise should be no more than barely audible outside those noise sensitive premises. In the event there is disagreement as to whether entertainment noise is or is not audible the following numerical limits shall be used to determine compliance with this condition: * the $LA_{eq}$ (PN) 5 minute shall not exceed $LA_{90}$ (WPN) 5 minute and: * the $L_{10}$ (PN) 5 minute shall not exceed 90 (WPN) 5 minute in any 1/3 octave band between 40Hz and 160 Hz. PN = Premises noise level (arising from licensable activities). WPN = Representative background noise level without the premises noise, both measured 1m from the facade of the noise-sensitive premises.

Section 18 - Protection of children from harm

The policy must not seek to limit the access of children to any premises unless it is appropriate for the prevention of physical, moral or psychological harm. The policy should make clear the range of alternatives which may be considered for limiting the access of children where appropriate and make clear that conditions requiring the admission of children cannot be attached to licences and consents. The approach set out in the policy could be developed further.
<table>
<thead>
<tr>
<th>Name</th>
<th>Department</th>
<th>Issue</th>
<th>Description</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Richard Parkins</td>
<td>Licensing RA</td>
<td>Age-restricted films</td>
<td>Policy must make clear that in the case of premises giving film exhibitions the LA will expect licence holders to include in their operating schedule arrangements for restricting children from age-restricted films. (Guidance 13.55) The policy makes reference to this. It would be worth, however, noting the local authorities film classification role and the required notice periods.</td>
<td>Noted. Will be added including local licensing authority film classification role.</td>
</tr>
<tr>
<td>Corrine Holland</td>
<td>Barking and Dagenham OCU, Dagenham Police Station</td>
<td>Convictions</td>
<td>Convictions of members of staff. Does it need to be convictions, could it include cautions, PNDs, fixed penalty tickets etc.</td>
<td>The issue here is whether staff /entertainers / volunteers at the premises pose a threat to children – could their role bring them in proximity to children or allow them to behave inappropriately without raising suspicion? The expectation is that operators should use safe recruitment practices that give confidence that risk will be safely controlled. This is dealt with within the model risk-assessment provided by safeguarding which will be promoted by the policy.</td>
</tr>
<tr>
<td>Cenred Elworthy</td>
<td>Trading Standards</td>
<td>Under age sales</td>
<td>In order to further the licensing objective of protecting children from harm, Trading Standards conducts regular test purchase visits with volunteers to prevent the sale of age restricted goods to persons under the age of eighteen. The products tested include alcohol, tobacco, knives, fireworks and butane lighter refills. For all age restricted offences there are statutory defences available where a sale has been made as the result of a genuine accident and not due to the business operator’s failings. At a minimum licensees must take all reasonable precautions to prevent sales and be diligent the precautions are adhered to by staff. This will include regular documented training, instructions as to appropriate proof of age, use and monitoring of refusals registers, and monitoring of CCTV.</td>
<td>Noted. Additional information to be incorporated.</td>
</tr>
<tr>
<td>Section 19 - Standard licence conditions</td>
<td>Richard Parkins</td>
<td>Licensing RA</td>
<td>General principles</td>
<td>Policy should set out the general principles applying to licence condition setting as stated in the Guidance (Guidance 1.16)</td>
</tr>
<tr>
<td>------------------------------------------</td>
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<td>-------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Richard Parkins</td>
<td>Licensing RA</td>
<td>Determining community premises</td>
<td>Policy should deal with how LA will determine whether application premises qualifies as ‘community premises’ for purpose of disapplication of relevant mandatory conditions (Guidance 4.33)</td>
<td>Noted. 'Community premises' to be defined.</td>
</tr>
<tr>
<td>Corinne Holland</td>
<td>Barking and Dagenham OCU, Dagenham Police Station</td>
<td>Standard wording for conditions</td>
<td>Useful to have standard wording for specific premises to help enforcement officers. I have attached our usual wording for specific conditions.</td>
<td>Standard wording cannot be adhered to as conditions must be applicable to specific purposes. Use of model conditions will be promoted by the policy as far as is possible however.</td>
</tr>
<tr>
<td>Section 22 - Enforcing licences</td>
<td>Richard Parkins</td>
<td>Licensing RA</td>
<td>Targetting</td>
<td>Enforcement protocols should provide for targeting of agreed problem and high risk premises which require greater attention, while providing a lighter touch for low risk premises. The principles of risk-assessment and targeted inspection should prevail (Guidance 13.17)</td>
</tr>
</tbody>
</table>

This helpful document is welcomed. The policy will highlight the risk-assessment and promote its use within relevant premises. Field officers will be made aware of the tool and asked to provide copies where they encounter relevant circumstances.
<table>
<thead>
<tr>
<th>Corrine Holland</th>
<th>Barking and Dagenham OCU, Dagenham Police Station</th>
<th>Under age sales</th>
<th>Regarding enforcement for test purchase visits. Although we do get intelligence on some licensed premises regarding under age sales this is few and far between. I feel that we should be able to 'spot check' premises with a test purchase program in order to keep licence holders vigilant. Our other visits in the main are intelligence led as a result of information received or crimes that have occurred.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>Noted. Policy outlines general approach that should be taken. Such approach helps to ensure that operators are treated consistently and that no operator suffers from undue and unnecessary interference. However, it remains that enforcement teams must be free to direct activities as required having regard to the methodology provided here.</td>
</tr>
<tr>
<td><strong>Contacts</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Corrine Holland</td>
<td>Barking and Dagenham OCU, Dagenham Police Station</td>
<td>Email addresses</td>
<td>Most emails are missing. If putting emails police one should be a group rather than individual <a href="mailto:licensing.kg@met.pnn.police.uk">licensing.kg@met.pnn.police.uk</a></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Noted. Information provided by individual responsible authorities will be included. Group email will be included for MPS licensing office.</td>
</tr>
<tr>
<td><strong>Other</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Richard Parkins</td>
<td>Licensing RA</td>
<td>Approach to operating hours</td>
<td>Policy should set out the LA approach regarding licensed operating hours and the strategy it considers appropriate for the promotion of the licensing objectives in its area (s13.45). Policy only partially covers this.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Policy will confirm that there are no established 'standard recommended hours' but emphasise that the Authority will have regard to the level of residential accommodation immediately around a venue or along the main routes to and from the premises, when considering later operating venues and facilities.</td>
</tr>
<tr>
<td>Richard Parkins</td>
<td>Licensing RA</td>
<td>Departure from the policy</td>
<td>Policy should recognise that LA may depart from the policy but should give full reasons where doing so (Guidance 1.15)</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Noted. Will be incorporated early in policy.</td>
</tr>
<tr>
<td>Richard Parkins</td>
<td>Licensing RA</td>
<td>Other relevant legislation</td>
<td>Policy should confirm that the LA will have regard to other relevant legislation as set out in the Guidance (Guidance 1.19)</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Noted. Will be incorporated.</td>
</tr>
<tr>
<td>Richard Parkins</td>
<td>Licensing RA</td>
<td>Garages</td>
<td>Policy should include information about how decision will be taken as to whether it is appropriate to grant a licence (Guidance 5.21)</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Noted. Information will be incorporated.</td>
</tr>
<tr>
<td>Richard Parkins</td>
<td>Licensing RA</td>
<td>Reasons for decisions</td>
<td>Policy should emphasise that it is important that a licensing authority gives comprehensive reasons for its decisions in anticipation of appeals (Guidance 12.10)</td>
</tr>
<tr>
<td>-----------------</td>
<td>--------------</td>
<td>------------------------</td>
<td>-------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Richard Parkins</td>
<td>Licensing RA</td>
<td>Suspension of licences</td>
<td>Policy should emphasise that licences are automatically suspended in event of failure to pay annual fee (Guidance 14.4)</td>
</tr>
<tr>
<td>Richard Parkins</td>
<td>Licensing RA</td>
<td>Types of regulated entertainment</td>
<td>Policy should outline activities that constitute regulated entertainment and acknowledge deregulatory changes (Guidance 15.1)</td>
</tr>
<tr>
<td>Richard Parkins</td>
<td>Licensing RA</td>
<td>Scheme of delegation</td>
<td>The inclusion of considerable information, particularly around licensing process, within accompanying guidance notes is supported as this allows revisions to be made without requiring the overall policy to go out to consultation. Matters such the scheme of delegation and information relating to the operation of the Licensing &amp; Regulatory Board should by right be included within the policy proper, however</td>
</tr>
<tr>
<td>Corrine Holland</td>
<td>Barking and Dagenham OCU, Dagenham Police Station</td>
<td>Suggested conditions</td>
<td>Appended</td>
</tr>
<tr>
<td>Cenred Elworthy</td>
<td>Trading Standards</td>
<td>Suggested conditions</td>
<td>Appended</td>
</tr>
<tr>
<td>Neighbouring Authorities Name</td>
<td>Address</td>
<td>Cross border issues</td>
<td>I can’t think of any cross border issues currently. The kids from B&amp;D come into Romford for the night time economy but there isn’t much in the way of licensed premises on the border. There are plans to build a housing estate in the south of the borough which will cross over the boundary so that is worth noting.</td>
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<tr>
<td>Trudi Penman</td>
<td>Licensing and Health and Safety Divisional Manager, London Borough of Havering, Town Hall, Main Road, Romford, RM1 3BB</td>
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<td>Name</td>
<td>Department/Agency</td>
<td>Issue/Action</td>
<td>Comments</td>
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<td>Trudi Penman</td>
<td>Licensing and Health and Safety Divisional Manager, London Borough of Havering</td>
<td>Boot fairs We also have the issue of Bonzer boot fair. We don't licence boot fairs and the boot fair is in Havering but the access is in B&amp;D so I know there has been some friction about that.</td>
<td>Noted. While of interest boot fairs are not licensed under the Licensing Act 2003 and so are not covered by the terms of this policy.</td>
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<td>Other Involved Agencies</td>
<td>Jessica Milne Strategy and Performance Equalities impact assessment Re EIA. Thank you for sending us this EIA in regard to the licensing policy revision. I can confirm that myself and Sal have reviewed this, and it looks fine. One consideration may be if there is anything that may prevent/restrict a particular group applying for a licence (just as an example, if applications were solely online. It may be harder for some disabled or elderly residents to apply) but that could be overcome with mitigating actions.</td>
<td>Contact with the service is offered by a range of options - through the web; by email; by telephone and (by arrangement) face to face.</td>
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<td>Other persons</td>
<td>Sam Jordan Musicians Union London Noise limitation devices The only thing that stood out for us was on page 26 where it refers to the use of 'noise limitation devices'. We do not approve of such devices and believe they do nothing to encourage live music. They limit the public enjoyment and stifle the art form as to have power cut off when performing is punitive. We would ask that this reference could be removed.</td>
<td>Comment provided by Andrew Martin EHO. I don't agree that seeking to ensure that in appropriate cases measures are in place to prevent public nuisance is a punitive or onerous requirement. Indeed in sensitive cases, the use of a noise limiter may permit an otherwise problematic venue to continue to provide the community benefits of live music. There are available noise limiters which do not cut the power supply but rather act to put a ceiling on the sound output of an amplification system installed at the venue.</td>
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