1. **Introduction**

1.1 The Safer Borough Board Sub-group will be convening on Monday 11\textsuperscript{th} December therefore there are no written updates to be reported to the CSP at this time. The board have drafted the Terms of Reference and Action plan and the action plan has been attached for your information.

1.2 A verbal update from the Chair of the sub-group will be given at the Board.

2. **Recommendation(s)**

2.1 Note the updated Safer Borough Board Work Plan

List of Appendices:

**Appendix A:** Safer Borough Board Work Plan