I am making a representation on behalf of the Licensing Authority, as a responsible authority in relation to the application by Qazim SOKOLI for a variation to the premises licence he holds in respect of Café Hasi 59 Longbridge Road Barking to extend the hours the premises is open for licensable activities. I note that the premises licence has remained unchanged since it was issued in 2006. The current operating schedule attached to the licence is that derived from the application in 2006. The current variation application does include any up-dated conditions.

Whilst the operating schedule mentions the matters that I would expect to see in place they are generally in an unenforceable form.

I ask that the following conditions be placed on the licence, these are not extra conditions, they relate to those already in the current operating schedule and represent current best practice.

**Prevention of crime and disorder**

**CCTV**

A CCTV system shall be installed, kept and maintained in good working order at all times. If the CCTV system breaks down, then the police should be informed immediately and the system repaired within 2 days. The CCTV system shall:

- Make and retain clear images;
- The CCTV recordings shall show an accurate date and time that the recordings were made and all recordings shall be retained for a period of not less than 31 days;
- The original, or a copy of the CCTV recording, will be available on request to the Police and Local Authority within 48 hours;
- Copies of CCTV recordings shall be provided in a format that can be viewed on readily available equipment without the need for specialist software;
- There shall be at all times when alcohol is available for sale, a member of staff on the premises who has access to and be able to fully operate the CCTV equipment; and
- CCTV must cover points of sale of alcohol and facial images of the purchasers.

**Staff training - Continuation training**

All staff shall receive continuation training regarding their responsibilities under the Licensing Act 2003 at least every six months. Such training shall be recorded in a Staff Training Log showing what training has been given to whom by whom and on what date. This should be signed by the DPS as correct. These records shall be available on request to any Police Officer, Police Community Support Officer or an authorised officer of the Local Authority.

**Staff training – New staff**
All new members of staff shall, before first starting to sell alcohol, be trained as to their responsibilities under the Licensing Act 2003, namely sales to underage, persons already intoxicated, sales by proxy, licensable hours, conditions attached to the premises licence. This training should be recorded in a staff training log and be made available on demand to any Police Officer, Police Community Support Officer or an authorised officer of the Local Authority.

Protection of children from harm.

Authorisations for alcohol sales

A written record of those authorised to make sales of alcohol shall be kept, this should be endorsed by the DPS with the date such an authorisation commences. This record shall be available to Police Officer, Police Community Support Officer, or an authorised officer of the Local Authority.

Challenge 21

The licensee shall adopt the Challenge 21 scheme. The scheme shall operate on the basis that whilst alcohol may be sold to persons aged 18 years and over, anyone who appears under 21 years of age will be asked for ID. Notices to this effect should be displayed in a clear and prominent position at the premises. The only proof of age accepted in respect of the sale of alcohol shall be photo driving licence, passport and other approved photographic ID bearing the PASS hologram

Refusals book

A refusals book shall be kept at the premises, in which must be recorded the date, time and circumstances under which any attempted purchase by a young customer has been refused. This book must be made available for inspection by any police officer, police community support officer or authorised officer of the Licensing Authority. Entries in this book must be made as soon as practicable after the refusal of the sale. The DPS should check and sign the entries on at least a weekly basis.

John Smith
Licensing Enforcement Officer.

18.01.2018