Process for progressing and implementing Controlled Parking Zone

Identify proposed scheme based on eligibility/priority criteria*

Undertake detailed design of scheme

Notify portfolio holder and affected ward councillors of proposal

Issue consultation documents to directly affected properties within the proposed area and commencement of formal statutory consultation undertaken (statutory 21 day objection period)

Analysis of consultation feedback considered in conjunction with eligibility/priority criteria* (Feedback contributes to overall outcome but not the determining factor)

Issue outcome documents to those affected properties originally consulted

Implementation programme commences, the various stages of which would include all properties in the newly identified CPZ being notified and given time to apply for permits and vouchers. Works take place on site

CPZ introduced. Civil Enforcement Officers issue warning notices for a week to allow motorists to adapt to the new parking restrictions.

* Priority criteria includes. Number of schools, reported road traffic accidents, air quality, proximity to community hubs, train stations, shopping parades and displacement parking caused by nearby CPZ's. Note that Officers of the Council may be empowered to take these decisions and may do so where it is considered appropriate to do so.