

MINUTES OF JNC APPOINTMENTS, SALARIES AND STRUCTURES PANEL

Monday, 15 October 2018
(9:45 - 11:55 am)

Present: Cllr Dominic Twomey (Chair) and Cllr Saima Ashraf

Apologies: Cllr Sade Bright and Cllr Olawale Martins

1. Appointment of Chair

Councillor Twomey was appointed as Chair of the meeting.

2. Declaration of Members' Interests

There were no declarations of interest.

3. Private Business

It was resolved to exclude the public and press from the remainder of the meeting by reason of the nature of the business to be discussed which included information exempt from publication by virtue of paragraph 1 of Part 1 of Schedule 12A to the Local Government Act 1972 (as amended).

4. Appointment of Interim Finance Director

The Panel considered the papers that had been submitted in advance of the meeting, which included the job description and person specification for the post, search information, together with the CVs of the two shortlisted candidates.

The Panel reviewed and agreed the interview questions to be asked of the candidates.

Following the interviews, Members discussed the responses to the questions and reached a unanimous decision regarding the appointment.

The Panel **resolved:**

- (i) To appoint Helen Seechurn to the post of Interim Finance Director for up to 12 months, subject to suitable references, other employment checks and usual interim terms and conditions.