ARTICLE 8

THE STANDARDS COMMITTEE

1 Legal Status

1.1 The Standards Committee is a committee established under Section 101 of the Local Government Act 1972 and Section 28 of the Localism Act 2011. The political balance requirements of Section 15 of the Local Government and Housing Act 1989 will apply when determining membership.

2 Role

2.1 The Standards Committee is responsible for

(i) promoting and maintaining high standards of conduct by Members and statutory Co-opted Members of the authority; and

(ii) hearing and determining complaints about elected Members and Co-opted Members referred to it by the Monitoring Officer.

3 Membership

3.1 Six Elected Members of whom one member may be a member of the Cabinet, nominated by the Leader of the Council.

4 Quorum

4.1 Two Members.

5 Chair and Deputy Chair

5.1 Appointed by the Assembly. The Deputy Chair shall deputise for the Chair in his or her absence. A member of the Cabinet may not Chair the Committee.

6 Frequency of Meetings

6.1 At least quarterly.

7 Venue and Time

7.1 The Civic Centre, Dagenham.

7.2 3.00 p.m. on Thursdays.
8 **Terms of Reference**

8.1 See Scheme of Delegation in Part C of the Constitution for details.

9 **Appointment and Accountability**

9.1 Accountable to the Assembly. The Committee will report to the Assembly on matters requiring the latter’s approval.

9.2 The Chair (or in his/her absence the Deputy Chair) to be the overall spokesperson for the Committee at appropriate times (e.g. when reporting to the Assembly).

10 **Employee Support**

10.1 The Divisional Director of Legal & Democratic Services will provide the main support and general advice to the Committee.

10.2 The Chief Executive in consultation with the Corporate Director of Finance and Commercial Services (in the role as the Chief Financial Officer - Section 151 Officer) and the Monitoring Officer will deal with any conduct or probity issues of concern.

10.3 The Chief Executive may also report to the Committee on any related matters of particular concern.

11 **Rights and Responsibilities of the Independent Person**

11.1 The Independent Person may attend meetings of the Standards Committee and act in an advisory capacity only, with no voting rights;

11.2 The Independent Person will have an advisory role in consultation with the Monitoring Officer at the Standards sub-committees in the determination of complaints against Elected Members;

11.3 On receipt of every complaint, the Independent Person will be consulted by the Monitoring Officer before taking a decision as to whether it:

11.3.1 merits no further investigation
11.3.2 merits further investigation
11.3.3 should be referred to the Standards Committee

11.4 The Independent Person may be consulted on other standards matters by all members including an Elected Member who is the subject of an allegation.

11.5 The Independent Person is expected to declare any interests and to respect confidentiality and observe the Council's Procedures, Codes and Protocols in their workings with the Council.
11.6 The Independent Person may claim reasonable expenses for attendance, travel and subsistence.

11.7 The Independent Person is appointed annually by the Assembly.

12. **Sub-Committee**

12.1 In accordance with Section 28(6) and (7) of the Localism Act 2011 the Standards sub-committee is appointed to:

   (i) conduct hearings, and  
   (ii) determine complaints.

12.2 The quorum for each sub-committee is three voting Members

12.3 Membership of each sub-committee will be appointed from Members of the Standards Committee

12.4 The Chair shall be elected by the sub-committee at each meeting

12.5 The terms of reference of the sub-committee are set out in the Scheme of Delegation in Part C of the Constitution;

12.6 Meeting dates for each of the sub-committees will be determined by the Monitoring Officer in consultation with the Chair of the Standards Committee and the Independent Person.

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