Appendix A

Request for Decision to be Called-In

Before completing this form, please note the following:

- In order to be considered, this form must be received by the Chief Executive within five clear working days of the publication of the decision notice.

- A request should state clear reasons for the call-in, including evidence that the decision was not taken in accordance with the “Principles of decision making” as set out in paragraph 2, Chapter 16, Part 2 of the Constitution.

- A call-in request may be rejected by the Chief Executive if it does not meet the above criteria or any other criteria set out in section 6 of Chapter 8, Part 2 of the Constitution.

<table>
<thead>
<tr>
<th>Name:</th>
<th>Peter Chand</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name of Seconder:</td>
<td>Eileen Keller</td>
</tr>
<tr>
<td>Date Call-In Request Submitted:</td>
<td>1st July 2015</td>
</tr>
<tr>
<td>Date of Cabinet Meeting:</td>
<td>23rd June 2015</td>
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<td>Decision Title:</td>
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Reason(s) for Call in (please tick one or more from the criteria listed below):

- (a) Proportionality (ie the action must be proportionate to the desired outcome).  
- (b) Due consultation and the taking and paying due regard to professional advice from officers, in particular any advice given by the Monitoring Officer and/or Chief Finance Officer.  
- (c) Respect for human rights.  
- (d) A presumption in favour of openness.  
- (e) Clarity of aims and desired outcomes (i.e. link between corporate strategy and implementation).  
- (f) Consistent with the Council’s Budget and Policy Framework, Contract, Financial and other Rules, legislative requirements and any other requirements set out in the Council’s Constitution.
Please use the space below to outline your reason(s) in more detail, including but not limited to:

1. Whether the whole or part of the decision is being called in (if part, please state which part).
2. Clear reason(s) for call-in in respect of those selected in (a) to (f) above.
3. Written evidence that the decision was not made in line with those selected in (a) to (f) above (please list below details of any attachments to this form).

The LESS fund is being removed from current fund holders when the current contract has less than a year to run, before it is clear what the alternative provision will be.

It is not yet clear why the pilot scheme would be better placed to manage the LESS fund.

The main issue relates to point e. There is a clear lack of clarity of the aims of the new provision and that also means that the desired outcomes of any new provision is not clear in the report.

There has been a lack of consultation regarding the quality of the current provision and no consultation in relation to any new provision.

The lack of research and consultation as outlined above raises issues relating to point b.

The potential disadvantage to a strata of people in poor and desperate positions raise issues relating to human rights in point c.

Because of the lack of consultation and inadequate research issues of openness arise as listed in point d.

Continue onto separate sheet if required

What is your desired outcome of the call-in?

While there may be a good case for new provision this is not clear in the report. More work on a potential new provision should be carried out before the current provision is cancelled.

Would you like to make representation at a Select Committee meeting? | Yes / No
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Delete as appropriate